

2016–17 Harvard Art Museums Student Board Application

6–8 hours/month during the academic year

Open to Harvard sophomores and juniors

No art history experience required. All concentrations are welcome and encouraged to apply.

Application deadline: 11:59pm on Sunday, September 11, 2016

Note: Please read the position descriptions carefully for the Student Board (SEO JOB ID# 10740) and the Student Guide program (SEO JOB ID# 10741) and apply to the one program that best suits your skills and interests.

Position Description

The Harvard Art Museums are now accepting applications from current Harvard sophomores and juniors to serve on the Harvard Art Museums Student Board during the 2016–17 academic year. Board members come from a wide range of backgrounds and concentrations, including art history, visual and environmental studies, the sciences, history, literature, and more.

The Student Board meets twice a month on Tuesdays from 4 to 5:30pm under the direction of the museums' Division of Academic and Public Programs. You must be available at this time to be considered for this position. The Student Board does not meet during reading and finals periods.

The Student Board works to deepen and sustain involvement of Harvard students of all backgrounds with the museums, and helps to share our resources, spaces, programs, and student opportunities on campus. Board members serve as ambassadors on campus, advise museums staff, and see firsthand the inner workings of a university art museum.

Student Board Responsibilities:

- advise on aspects of student life at Harvard and share their perspective as students;
- promote Harvard Art Museums events to the student community;
- in partnership with the Division of Academic and Public Programs and the Student Guide program, design and host small House-based events to engage peers with the museums;
- emcee and co-host our public programs; and
- act as a liaison between students and the Harvard Art Museums, and serve as leaders in the Harvard Art Museums student community.

This is an unpaid, volunteer opportunity for approximately 6–8 hours/month during the academic year. Board members are expected to participate fully in board meetings, attend occasional evening events at the Harvard Art Museums as required (approximately two per

semester), and to be an active, informed, and visible representative of the museums in their House.

Qualifications

- No art history background is required, but enthusiasm and excitement about the Harvard Art Museums are a must. Students from all concentrations are strongly encouraged to apply!
- Interest in being a visible part of your House and involved in campus life. Comfort with public speaking.
- Proactive, reliable, flexible, and creative. Warm and welcoming demeanor.
- Ability to work independently and as part of a team.
- Willingness to represent the Harvard Art Museums with professionalism at all times.
- Availability to attend mandatory Student Board meetings twice a month on Tuesday afternoons from 4 to 5:30pm, and to respond in a timely manner to communications from museums staff.
- Preferred: Interest in social media.

To Apply

Please submit the following documents:

1. Short response: in no more than 500 words, please share
 - 1) Why you would like to be a member of the Student Board; and
 - 2) What you will uniquely bring to the group
2. Résumé: please make sure that your résumé includes your graduation year, House affiliation, concentration (or academic interests, if you're undeclared), and best contact information.

Apply by submitting the above materials online through the Student Employment Office (JOB ID# 10740) by 11:59pm on September 11, 2016. Applications will not be considered complete until a short response and résumé have been received. Please note that applications will not be accepted via email.

Please contact Erin Northington, Manager of Student Engagement Programs, with questions at erin_northington@harvard.edu.

[Sign up](#) for our student-only email list to learn about upcoming student events and opportunities, and to receive the Harvard Art Museums monthly email newsletter.
